

Area Defense Counsel Office (ADC). FAC: 6100

CATCODE: 610111

OPR: AF/JA

OCR: N/A

1.1. **Description.** The ADC is an independent, tenant office servicing installations.

1.1.1. The office is usually manned by one or two JAs and an administrative staff that provides private, confidential counsel to military members accused in actions under the Uniform Code of Military Justice and provide other professional services as required by AF/JA. This space is frequently shared with others such as civilian counsel, clients, witnesses and experts. The chain of command for these individuals runs directly to the Office of The Judge Advocate General, rather than through the local command.

1.2. **Requirements Determination.** In order to prevent perception of command influence, do not combine law centers and ADC offices unless designated by AF/JA. At locations designated by AF/JA, collocate a circuit defense counsel office with the ADC office and include additional office and administrative space.

1.3. **Scope Determination.** See **Table 1.1** below.

1.4. **Dimensions.** See **Table 1.1** below.

1.5. **Design Considerations.** Special Purpose Space required includes a waiting room/reception area, library, professional staff offices, administrative offices, and a conference room. See *AF Legal Facilities Design Guide*, for facility design guidance.

Table 1.1. Typical Special Purpose Space Requirements for Judge Advocate (JA) Facilities.

Type of Space	Equivalent for JA Facilities	Office Type (see FC-6, CG-61 Admin Overview Tables 1.3 and 1.4)
Private Office Space		
Center/Wing Commander	(None)	A
Group Commander	Staff JA	B
Squadron Commander	Area Defense Council/Assistant JA/Circuit P Judiciary ¹	C
First Sergeant	Attorneys	D
Open Office Space		
Supervisors/Equiv	Supervisors/Equiv	E
Standard	Court reporters, paralegals, staff, etc.	F
Limited Administrative	Site specific	G
Task Station	Site specific	H
Special Purpose Spaces – also see Tables 1.3 and 1.4		m ² ft ²

Waiting Room	See FC-6, CG-61 Admin Overview Table 1.3	
Reception Area	User Justified	
Library	User Justified	
Conference Room	See FC-6, CG-61 Admin Overview Table 1.4	
Courtroom	111	1,200
Courtroom Support Spaces	User justified	
Discussion Room (for personnel/private and sensitive discussions) ³	6	64
<p>NOTES:</p> <ol style="list-style-type: none"> 1. When designated by AF/JA. 2. See AF Legal Facilities Design Guide for description of spaces. 3. 1 per 10 organizational personnel. No more than 4 discussion rooms are authorized per installation. 		